

Social Enterprise in Secondary Schools Programme

Programme Terms and Conditions

1. The Programme

This is a *Student-Led Teacher-Guided* programme operated by the British Council in partnership with the Victoria Mutual Foundation and the Ministry of Education Youth and Information to select suitable schools, invited by the project team to participate in the implementation of (the “**Social Enterprise in Secondary Schools Programme - SESS**”). The Social Enterprise in Secondary Schools Programme will consist of five (5) stages:

- 1) **Submission of a Social Enterprise in Secondary Schools Programme application form detailing School information and reasons for applying to the programme.**
- 2) **A selection panel will shortlist 6 Schools to participate in phase 3 of the SESS.**
- 3) **Schools will select their ability to participate in Programme Strands as outlined below:**

- a. **Strand 1 – Raising Awareness of Social Enterprise** (pre-perquisite of strand 2)

Aim: pupils in selected schools will have gained a Social Enterprise Qualification (SEQ) Discover Award, an introductory social enterprise certificate, which recognizes they have a basic understanding of social enterprise and why it is important in Jamaica.

How this will be achieved: up to 4 teachers from each participating school will be trained to deliver a social enterprise lesson. This will be delivered as a series of training days where teachers from schools will be trained to use a standard social enterprise in schools presentation and lesson plan. They will be introduced to the SEQ Discover Award and trained to enable young people to complete it. Schools will then receive certificates for their students, demonstrating that learning has been achieved.

- b. **Strand 2- Practical Social Enterprise Activities in schools**

Aim: In addition to enabling their students to gain an SEQ Discover Award, some of the 56 schools will identify social enterprise youth leaders and supporting teachers who will set up and run practical social enterprise projects connected to a social problem they wish to tackle.

How this will be achieved: schools will be offered the opportunity to participate in this strand of the programme; a master trainer/mentor will visit the school and work with students and teachers to identify the best way for that school to develop practical social enterprise activity. A bespoke package of support for each school will be negotiated with the master trainer/mentor, harnessing Victoria Mutual Foundation Mentors, other volunteer mentors and support from local social enterprises.

School-based Social Enterprises will be developed based on the following options:

- I. **Adding Social Enterprise Club** – Social Enterprises can be a fantastic way of strengthening an existing club, supporting it to be financially sustainable and connecting those students with social or environmental purpose.
- II. **Develop a partnership with an existing Social Enterprise** – partnering with a local social enterprise can be a brilliant way for students to get involved with social enterprise quickly by giving them new opportunities while valuing the energy and commitment they bring.
- III. **Support Young People to create their own SE from scratch** – this creates the most amount of learning but is also the most time consuming and intensive to implement.
- IV. **Teacher-led Social Enterprise** – This works well when you have a teacher with a particular passion, skills, network or area of expertise they are keen to share with students.

4) School's Annual Social Enterprise in Jamaica celebration and Awards Summit.

a. All participating schools will be invited to a high profile, annual Social Enterprise in Jamaica celebration and awards summit. This summit will mark the achievements made by each school and may include the presentation of certificates, showcasing practical social enterprise projects and a range of awards recognizing the achievements of students, teachers and schools.

5) Schools establish a social enterprise network:

a. As social enterprise develops across Jamaica, an active social enterprise network will be critical to the success of the sector. Partnerships between social enterprises and schools offer opportunities for students to experience work-based activities and for social enterprises to develop talent pipelines and expand.

As part the Social Enterprise in Secondary Schools Programme, Schools awarded based on an individual approach while acknowledging the outstanding work of all based on standard areas. Young people must select a Social Enterprise to represent their School. Sections will be allowed for students to develop more than one social enterprise idea from their school. These will all form part of the build-up to the Annual Social Enterprise in Secondary Schools Celebration and Awards Summit.

2. Eligibility

To enter the Social Enterprise in Secondary Schools Programme the selected Schools must:

- Ensure students are of age 18 years old or under and/or a registered student of the participating school;
- Submit an application and agree to the terms and conditions of the programme.
- State their formal commitment to this project via a signed agreement
- Commit to the implementation of strands 1 and 2 of the programme.
- Ensure 4 selected teachers participate Social Enterprise in Secondary Schools Programme training between April 2020 – March 2021 cycle, that was delivered in partnership with the Victoria Mutual Foundation and the any other official British Council partner;
- Agree to fully participate in all workshops, as instructed, during the Social Enterprise in Secondary Schools Programme between April 2020 – March 2021.

The new applicants Social Enterprise in Secondary Schools Programme must not already be represented in phase 1 of the programme. Please contact jm_bcjamaica@britishcouncil.org if you are unsure or for further clarifications.

Each application must include a completed application, word-processed and in clear English, and current school contact information.

Entry to the Social Enterprise in Secondary Programme is free of charge although Schools must agree and commit to participating in project activities or face elimination from programme. Schools are responsible for their own costs of participating in activities connected to the programme separate from direct programme activities outlined by the British Council.

3. Competition format and dates

Stage 1: The opening date of the application is on **January 3rd, 2020** and the closing date is **23:59 on January 10th, 2020**. Entries received after the closing date may not be included in the programme. The British Council accepts no responsibility whatsoever for any technical failure or malfunction or any other problem with any system, server, provider or otherwise, that may result in any entry being lost, delayed or not properly registered. Any entry that is not eligible, as explained in section 2, will not progress to Stage 2.

Stage 2: By **January 10th 2020**, the entries will be assessed by a selection of judges appointed by the British Council.

Applicants will be assessed based on a range of criteria, including but not limited to information provided on application forms. The panel may, at its discretion, telephone a school to discuss their applications as

part of the shortlisting process.

Stage 3: By **January 20th 2020**, the selected schools will be informed.

This notification will be made to the email address provided by the successful schools. In this notification, the British Council will inform the school of key upcoming dates and project activities and of any additional information or steps required to enable the British Council to provide them with additional information. The British Council reserves the right to select another school if a successful school does not respond by 10:00 on January 10th 2020.

4. How to enter

The programme will be promoted through at least the British Council Caribbean website and Facebook channels:

[British Council Caribbean YouTube](#)

<https://www.facebook.com/BritishCouncilCaribbean/>

To enter Applicants must access the British Council Caribbean website page:

<https://caribbean.britishcouncil.org/> and then follow these steps:

- Download and read the Terms and Conditions, application form and Privacy Notice and Consent Form.
- Email the following Competition entry documentation to jm_bcjamaica@britishcouncil.org within the Stage 1 timeframe as specified in section 3: - *Completed and signed application form - Signed Privacy Notice and Consent - Agreement to the Competition's Terms and Conditions (section 9)*

Each application should be accurate, not omit any facts that are relevant and not be misleading.

Inaccurate or misleading information will result in immediate disqualification.

5. Selection of Schools

Schools selected as referred to in section 3.

Selected Schools will benefit from the following:

- The selected Schools will be invited to attend all programme activities of the Social Enterprise in Secondary Schools Programme in including Annual Celebration and Award Summit where they will

present their School's Social Enterprise Project.

- The British Council will arrange and pay for the following costs relating to the arranged events:
 - o Travel from the Schools to events' venue where applicable.
 - o Accommodation and refreshments for sessions organized by the British Council in relation to the Social Enterprise in Secondary Schools Programme.
 - o Resources required in executing programme activities.

The British Council accepts no responsibility for failure to notify winning Applicants or failure to deliver prizes where such failure results from the provision of inaccurate contact details by the Applicants or from the acts or omissions of any third party (including, without limitation, any internet or postal service provider) and shall have no liability to any entrant if it is prevented from or delayed in delivering any aspect of the Competition or the prizes by acts, events, omissions or accidents beyond its reasonable control.

6. Personal data

The British Council's approach to the collection and use of personal data is set out in a separate Privacy Notice and Consent Form.

Applications must be accompanied by a completed Privacy Notice and Consent Form. Failure to include the Privacy Notice and Consent Form will automatically invalidate an application to enter the programme.

7. Intellectual Property

Schools will retain copyright in the programme entry material that they submit to the British Council. By entering the programme each Schools grants to the British Council an irrevocable, royalty-free, non-exclusive, worldwide right and licence to use the Applicants intellectual property rights included in the entry material for any purpose relating to the Social Enterprise in Secondary Schools programme.

Each School confirms that the entry material is their original work, is not defamatory and does not infringe any of the laws of England and Wales, including but not limited to any third party intellectual property rights, that they have the right to give the British Council permission to use it for the purposes specified above, and that all necessary consents, including where relevant appropriate image release documents, for the submission of the entry material have been obtained.

All rights in the British Council's name and logo, websites, Facebook pages, Twitter pages, press releases and other promotional and marketing material and all course and examination content and materials (together with the "**British Council's Materials**") shall vest in and remain with the British Council (or its licensors). By participating in the Programme, Schools agree that they will not use, broadcast, publish, export, exploit, reproduce nor copy part or all of the British Council's Materials.

8. General

The British Council may disqualify or refuse to accept the entry of any school which does not meet the eligibility criteria in section 2 or does not otherwise comply with these Terms and Conditions.

These Terms and Conditions shall be governed by and interpreted in accordance with the laws of England and Wales and the courts of England and Wales shall have exclusive jurisdiction over any disputes or claims (including, without limitation, non-contractual disputes or claims) arising out of or in connection with the Programme.

9. Acceptance of Terms and Conditions

By ticking this box, the Applicant confirms they have read all rules, documents, Terms and Conditions governing the Competition and agrees to be bound by the same